

VEGAN MARKET

Cornhill, Ipswich, Suffolk, IP1 1DH



PLEASE ENTER YOUR DETAILS IN CAPITALS

NAME		TRADING NAME	
ADDRESS		TELEPHONE	
		MOBILE	
		E MAIL	
		WEBSITE	
POSTCODE		FACEBOOK	
INSTAGRAM		TWITTER	

PRODUCTS

Please give a full description of the products you will be selling. Your booking will be taken on the basis of the information you give here & you may not be able to sell something that you have not listed. All products must be 100% vegan.

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PLEASE INDICATE IF YOU REQUIRE POWER

Event	Date	PRICE	POWER (£3)
IPSWICH VEGAN MARKET	SUN April 18th 10am – 3pm	£50	POWER - YES/NO
IPSWICH VEGAN MARKET	SUN May 16th 10am – 3pm	£50	POWER - YES/NO
IPSWICH VEGAN MARKET	SUN July 18th 10am – 3pm	£50	POWER - YES/NO
IPSWICH VEGAN MARKET	SUN Sept 19th 10am – 3pm	£50	POWER - YES/NO

YOU AGREE – BY SUBMITTING THIS FORM

I have read & understood the Terms & Conditions of booking and I agree to abide unreservedly by them. Please sign and date, or if completing this form electronically, please enter your name below.

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Payment

Payment can be made by BACs: Suffolk Market Events, HSBC, Sort Code 40 43 23 Account 81447769.

Please advise by email when a payment is made.

Or by cheque payable to Suffolk Market Events & posted to the address at the bottom of this form.

SUFFOLK MARKET EVENTS TERMS & CONDITIONS

Before you submit a booking for this event, please read these conditions and sign and date the box.

Please note that this is an outdoor event and you must use a strong, *commercial standard* gazebo with adequate leg weights.

BOOKINGS

To secure a place at this event the full pitch fee must be paid at the time of booking.

Payment will be accepted by cheque or BACs.

All bookings must be submitted on this booking form accompanied by payment as indicated above. No places are reserved if the bookings are not submitted on this form or not accompanied by correct payment.

Suffolk Market Events reserves the right to refuse or cancel any booking without giving a reason.

DISHONOURD CHEQUES

If your bank refuses to honour a cheque that you have given as payment for a booking fee then an administration fee of £10 will be charged. This will be charged every time a cheque is returned and no exceptions are made.

YOUR COMMITMENT TO AN EVENT

Details about each event will be sent out to all traders at least two weeks before the event. All traders must read these guidelines, be set up by the required time and not break down a stall until the specified time.

ELECTRICITY

Please tick the box if you require electricity. There is an extra charge of £3 for power and you will need to supply your own extension cable. There are a limited number of sockets so late bookings may not have access to power. All sockets are 16amp or 32amp.

INSURANCE

Suffolk Market Events is not responsible for any loss, theft or damage to your property or stock at any of the events. All stallholders must carry adequate insurance and provide a copy of their PL Insurance to Suffolk Market Events at the time of submitting the booking form. Any food producers must also provide their Certificate of Premises inspection from the local authority at the time of booking.

CANCELLATION POLICY

- Cancellation made by the trader more than 4 weeks before the event - a refund will be paid (minus a £15 admin fee), *on the condition that Suffolk Market Events is able to find an appropriate replacement producer* to take the pitch. If no suitable replacement producer is available, then no refund will be given.
- Cancellation made by the trader less than 4 weeks before the event - no refund will be given.
- Events are subject to cancellation or rescheduling at the discretion of Suffolk Market Events. We reserve the right at any time and without prior warning to change the venue, date or time of the event. If the event does go ahead with changes made, and you are unable to attend, no refund will be given and Suffolk Market Events will not be liable for any additional loss or damage resulting from such changes.
- If the event is cancelled in its entirety, due to circumstances beyond our control including changes in Covid 19 guidelines and/or extreme weather then we shall have no liability for losses or costs which you may incur due to such cancellation but we shall refund 50% of your booking payment.
- We may change the terms upon which we make events available from time to time without notice to you and any subsequent booking requests you may make will be subject to those changes.

Our Right to Vary these Terms and Conditions

We have the right to revise and amend these terms and conditions from time to time to reflect changes in technology, changes in payment methods, changes in relevant laws and regulatory requirements and changes in our system's capabilities.

This event is made available by Suffolk Market Events, Wyatts, Wyatts Lane, Little Cornard, Suffolk, CO10 0NT
Tel: 07704 627973 Justine@suffolkmarketevents.co.uk www.suffolkmarketevents.co.uk